

<b>IN THE COUNTY COURT IN AND FOR BROWARD COUNTY FLORIDA</b>		<b>CLOCK IN</b>
<b>DIVISION:</b> <input type="checkbox"/> CIVIL <input type="checkbox"/> OTHER	<b>STATEMENT OF CLAIM</b>	
<b>PLAINTIFF (S)</b>	vs. <b>DEFENDANT (S)</b>	<b>CASE NUMBER</b>
		<b>SP</b>
		<b>DIV:</b> _____
<p>The Plaintiff sues the Defendant for money owed Plaintiff by Defendant; and which is past due and unpaid; for (As marked (x) below) :</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Goods, wares and merchandise sold by Plaintiff, to Defendant;</li> <li><input type="checkbox"/> Work done and materials furnished by Plaintiff, to Defendant;</li> <li><input type="checkbox"/> Money loaned by Plaintiff to Defendant;</li> <li><input type="checkbox"/> Money due to Plaintiff upon accounts stated and agreed to between them;</li> <li><input type="checkbox"/> On a written instrument, copy of which is attached hereto;</li> <li><input type="checkbox"/> Rent for certain premises in Broward County, Florida, Viz;</li> <li><input type="checkbox"/> Other (Explain)</li> <li><input type="checkbox"/> Any additional facts in connection with any of the above: (Use additional sheet if necessary)</li> </ul> <hr/> <hr/> <hr/>		
<p>Where Plaintiff demands judgment in the sum of \$ _____ together with court costs which the court may assess. The Plaintiff, says the foregoing is a just and true statement of the amount owing by the Defendant to Plaintiff, exclusive of all set-offs and just grounds of defense. Affiant states that the Defendant(s) is/are not in the military service of the United States.</p>		
<p><b>SWORN AND SUBSCRIBED BEFORE ME</b> this _____ day of _____, 20____ .</p>		
<b>PLAINTIFF OR ATTORNEY</b> _____	<b>HOWARD C. FORMAN,</b> <b>CLERK OF COURTS</b>	
<b>ADDRESS OF PLAINTIFF/ATTORNEY</b> _____ _____ _____	by: _____ <b>DEPUTY CLERK</b>	
<b>PLAINTIFF/ATTORNEY TELEPHONE</b>  ( _____ ) _____	<b>NOTARY PUBLIC</b> State of Florida	
<b>ATTORNEY BAR NUMBER:</b> _____	<b>MY COMMISSION EXPIRES:</b> _____	

IN THE COUNTY COURT IN AND  
FOR BROWARD COUNTY, FLORIDA

PLAINTIFF

CASE NO. \_\_\_\_\_

VS.

JUDGE \_\_\_\_\_

DIV \_\_\_\_\_

DEFENDANT

**SUMMONS  
(NOTICE OF PRETRIAL HEARING)**

DEFENDANT (S) TO BE SERVED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\* NO STIPULATED OR OTHER CONTINUANCES  
GRANTED WITHOUT WRITTEN MOTION FILED  
5 DAYS PRIOR TO TRIAL AND APPROVAL OF  
THE JUDGE.**

THE STATE OF FLORIDA TO: \_\_\_\_\_, DEFENDANT. YOU ARE NOTIFIED  
THAT THE ABOVE NAMED PLAINTIFF HAS MADE A CLAIM AND IS REQUESTING JUDGMENT AGAINST YOU  
IN THE SUM OF \$ \_\_\_\_\_, TOGETHER WITH COURT COSTS, AS SHOWN IN THE ATTACHED STATE-  
MENT OF CLAIM. YOU ARE HEREBY NOTIFIED THAT YOU ARE REQUIRED TO APPEAR IN PERSON OR BY  
ATTORNEY. IF YOU FAIL TO APPEAR ON THE DATE, IN PERSON OR BY ATTORNEY, A JUDGMENT WILL BE  
ENTERED AGAINST YOU. DO NOT BRING WITNESSES ON THIS DATE. THIS COURT HAS SCHEDULED A  
PRETRIAL CONFERENCE TO BE HELD ON THE \_\_\_\_\_ AT \_\_\_\_\_  
AT \_\_\_\_\_

THE DEFENDANT (S) MUST APPEAR IN COURT ON THE DATE SPECIFIED IN ORDER TO AVOID A DEFAULT  
JUDGMENT. THE PLAINTIFF (S) MUST APPEAR TO AVOID HAVING THE CASE DISMISSED FOR LACK OF  
PROSECUTION. A WRITTEN MOTION OR ANSWER TO THE COURT BY THE PLAINTIFF (S) OR THE  
DEFENDANT (S) SHALL NOT EXCUSE THE PERSONAL APPEARANCE OF A PARTY OR ITS ATTORNEY IN THE  
PRETRIAL CONFERENCE. THE DATE AND/OR TIME OR THE PRETRIAL CONFERENCE CANNOT BE  
RESCHEDULED WITHOUT GOOD CAUSE AND PRIOR COURT APPROVAL.

THE PURPOSE OF THE PRETRIAL CONFERENCE IS TO RECORD YOUR APPEARANCE, TO DETERMINE IF  
YOU  
ADMIT ALL OR PART OF THE CLAIM, TO ENABLE THE COURT TO DETERMINE THE NATURE OF THE CASE,  
AND TO SET THE CASE FOR TRIAL IF THE CASE CANNOT BE RESOLVED AT THE PRETRIAL  
CONFERENCE. YOU OR YOUR ATTORNEY SHOULD BE PREPARED TO CONFER WITH THE COURT AND TO  
EXPLAIN BRIEFLY THE NATURE OF YOUR DISPUTE, EXHIBIT ANY DOCUMENTS NECESSARY TO PROVE THE  
CASE, STATE THE NAMES AND ADDRESSES OF YOUR WITNESSES, STIPULATE TO THE FACTS THAT WILL  
REQUIRE NO PROOF AND WILL EXPEDITE THE TRIAL, AND ESTIMATE HOW LONG IT WILL TAKE TO TRY THE  
CASE.  
IF YOU ADMIT THE CLAIM, BUT DESIRE ADDITIONAL TIME TO PAY, YOU MUST COME AND STATE THE  
CIRCUMSTANCES TO THE COURT. THE COURT MAY OR MAY NOT APPROVE A PAYMENT AND WITHHOLD  
JUDGMENT OR EXECUTION OR LEVY.